

Alisa Lemberg

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Qualifications

- Proven ability to multitask and prioritize responsibilities
- Familiarity with a variety of image editing, layout, and web-design software as well as multiple computer operating systems
- Experience with film and digital camera equipment as well as studio lighting equipment

Work Experience

January 2007 – Dec 2007

Peace Corps, Thailand

Volunteer

- Prepared English teaching materials with local school teachers
- Worked with schools, health centers and community groups to develop HIV prevention programs
- Presented new student centered learning methods to nursery school teachers and aided in the development of an English language learning environment
- Copyedited English language materials created by local government and community agencies
- Edited Peace Corps Thailand's gay and lesbian newsletter

May 2004 – January 2007

Freelance Photographer / Photographer's Assistant

Clients include: Bellavendetta.com, Boink Magazine, Bostonia Publications, Curious Couture, The Kill Babies, Next Generation Productions, Welcome Newborn, and various private clients.

May 2004 – May 2006

Boston University Electrical and Computer Engineering Department

Administrative Assistant

- Assisted new students and visitors in navigating the department's facilities
- Facilitated the distribution of mailings and office supplies among faculty members
- Prepared conference facilities for weekly meetings

September 2001 - May 2003

Boston Women's Fund

Young Sisters for Justice Program/Allocations Committee Member

- Worked within a group to organize events such as retreats, site visits, and fundraising events
- Planned and facilitated workshops on issues of activism, racism, and homophobia
- Attended the Women's Funding Network conference and co-facilitated a workshop on intergenerational grant making committees
- Planned and conducted site visits to potential grantees

September - December 2002

Tekiah; A Jewish Call to Action

Organizer

- Coordinated meetings, events, and bilingual education campaign activities
- Organized membership-drive mailing
- Networked with a variety of community groups and political organizations and coordinated the presentation of educational workshops to community groups
- Supported the individual work of members and coordinated the efforts of steering committee personnel

Education

B.A in Sociology from Boston University, 2006.

June – August 2005

Flash90 Jerusalem

Intern

- Photographed general and spot news for local publications
- Edited English translations of captions on archived photographs
- Assisted staff photographers on location
- Photographed tourist populated areas of Israel for the agency archive

Languages

Fluent in Russian. Conversational in Thai.

References available upon request.